

POSITION TITLE: Water/HVAC and Chiller System Operator	DEPARTMENT: Engineering
REPORTS TO: Facilities Engineer	FLSA DESIGNATION: Exempt
DATE WRITTEN/REVISED: 03/06/2020	HR APPROVAL/DATE: QA APPROVAL/DATE:

JOB SUMMARY:

Water/HVAC and chiller system operator is responsible for performing a variety of skilled technical duties and semi-skilled labor related to perform maintenance, service repairs and installation of heating, ventilation, air conditioning systems in the facility

DUTIES AND RESPONSIBILITIES:

This job description lists the major duties and requirements of the job and is not all-inclusive. Technician is expected to perform job-related duties other than those contained in this document.

- Perform activities related with the water system operations.
- Register all parameters of the water system as per internal procedures requirements.
- Perform different testing in the water system
- Perform chemical cleaning and/or heat sanitization process in the water system as apply
- Troubleshooting, inspection and bring the maintenance activities support in the water systems.
- Perform maintenance and service repairs on pneumatic controls, electric controls and humidity controls.
- Perform as daily bases monitoring of the parameters and adjust them as apply in the chilled water plant.
- Bring support during maintenance and service activities on HVAC units such as: coils wash, pressure and temperature controls, and setting mechanical Glycol feeders.
- Perform operation activities, and bring maintenance service support for heating systems such as: hot water boilers, steam boilers, glycol feeder, and boiler gas fired
- Monitor and test water conditions in hot water and chilled water systems using chemical treatment and glycol.
- Assist other operators’ activities as needed.
- Perform other duties as assigned.

SUPPORTIVE FUNCTIONS

In addition to performance of the essential functions, this position may be required to perform a combination of the following supportive functions, with the percentage of time performing each function

to be solely determined by the manager based upon the particular requirements of the plant:

- Team member for problem solving to maintenance related issues.

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- Responsible for participation in internal plant audits.
- Participates in cross-training in Maintenance areas of responsibility.
- Promotes safe operating and working procedures.
- Keep effective working relationship with the staff and personnel contacted in the course of duties.

SPECIFIC JOB KNOWLEDGE, SKILLS AND ABILITIES

The individual must possess the following knowledge, skills and abilities and be able to explain and demonstrate that he or she can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of knowledge, skills, and abilities:

- Knowledge of Safety regulations, principles, practices, related facilities and equipment. Also, Knowledge of safety data sheets (SDS)
- Performing skilled maintenance work in a safe and efficient manner.
- Must have legible handwriting, and the ability to perform accurate documentation.
- Must have good basic math skills such as adding, subtracting, multiplying, and dividing.
- Must be organized, capable of following instructions, and have the ability to coordinate multiple activities simultaneously.
- Contributing effectively to the accomplishment of team unit goals, objectives and activities.
- Familiar with safety protocols associated with lock out/tag out.

PHYSICAL DEMANDS

- Must have the skills, and judgment necessary to operate test meters, measurement tools, pallet jacks, scissors lifts and forklifts safely manner and without damage to materials, equipment, or facilities.
- Must be flexible in terms of working hours to meet requirements of position.
- See well enough to read, write and make observations.
- Hear well enough to converse on the radio, telephone and in person.
- Bodily mobility to walk, bend, stand, crouch or climb for extended periods of time.
- Must be physically able to operate hand and power tools, vehicles and heavy equipment.
- Must be physically able to lift equipment as necessary.
- Must be able to wear gowning and other personal protection as required for entry and work in Unipharma facilities.
- Must be able to lift up to 50 pounds and must be able to manipulate 55-gallon drums.
- Overtime may be required to meet deadlines

TRAINING**QUALIFICATION STANDARDS****Education:**

High School Diploma or GED certificate supplemented by formal technical coursework. Water systems knowledge, Requires direct experience with Preventative Maintenance Programs, or equivalent combination of education and experience

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Experience:

At least Two (2) years of direct experience in electrical and mechanical labor in a position comparable.

Grooming:

All employees must maintain a neat, clean and well-groomed appearance per Unipharma standards.

This job description is not an exclusive or exhaustive list of all job functions that an employee in this position may be asked to perform from time to time.

Relevant position titles: